



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, D.C. 20350-2000

IN REPLY REFER TO

OPNAVINST 5710.22C
N2L

22 September 1995

OPNAV INSTRUCTION 5710.22C

From: Chief of Naval Operations

Subj: PERSONAL MESSAGES FROM THE SECRETARY OF THE NAVY AND THE
CHIEF OF NAVAL OPERATIONS TO FOREIGN OFFICIALS

1. Purpose. To clarify and delineate the responsibilities of U.S. Naval Attaches and the appropriate elements of the Office of the Chief of Naval Operations (CNO) regarding the preparation of courtesy communiques to naval officials of friendly countries in the names of the Secretary of the Navy (SECNAV) and the CNO.
2. Cancellation. OPNAV Instruction 5710.22B.
3. Background. The SECNAV and the CNO desire suitable courtesy communiques be extended to foreign naval officials of friendly countries, in recognition of their national holidays, naval anniversaries, promotions of the most senior naval officers or civilian officials of the Navy, changes in command of the Navy, deaths of prominent government officials, or major disasters such as loss or damage to ships resulting in casualties of unusual significance.
4. Action
 - a. Both the SECNAV and CNO have prescribed that no message of the nature described in paragraph 3 above shall be delivered in their names until they personally have approved the contents of the message.
 - b. Courtesy communiques of the nature delineated above that require U.S. Navy recognition will be drafted for the signature or release of the SECNAV or the CNO by the Assistant to the Director of Naval Intelligence for Foreign Liaison CNO (N2L).
 - c. In situations where the Naval Attache is cognizant of a special circumstance of time constraint which suggests the letter or message should be prepared locally, the Naval Attache is directed to forward to CNO (N2L), before delivery, the actual content of the message proposed for delivery in the name of the SECNAV or the CNO, in order that concurrence may be obtained.



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d. Each U.S. Naval attache is responsible for keeping CNO (N2L) apprised of any events described in paragraph 3 as well as the correct dates and history of the National Holiday, Navy Day (if nationally celebrated), and Armed Forces Day celebrated in the country of accreditation.



M. W. CRAMER
Director of Naval Intelligence

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